



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		KRISHNAGAR WOMEN'S COLLEGE
Name of the head of the Institution		DR. MANABI BANDYOPADHYAY
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03472252355
Mobile no.		9477975330
Registered Email		kwc.edu@gmail.com
Alternate Email		iqackwc1958@gmail.com
Address		AUROBINDA SARANI, KRISHNAGAR, NADIA, WB
City/Town		KRISHNAGAR
State/UT		West Bengal
Pincode		741101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. SURYENDU CHAKRABORTY
Phone no/Alternate Phone no.	03472252355
Mobile no.	8617513470
Registered Email	suryenduchakraborty@gmail.com
Alternate Email	iqackwc1958@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kwc.ac.in/pdf/aqar/AQAR-2017-2018.pdf
--	---

4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<https://kwc.ac.in/pdf/academic-calendar/Academic%20Calendar%202018-2019.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	82.5	2005	20-May-2005	19-May-2010
2	B+	2.54	2016	02-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC

17-Dec-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Initiative taken for implementing CBCS	03-Jul-2018 1	40

Curriculum and online admission

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A	N.A	N.A	2018 0	0

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

All staff members are encouraged to attend seminars, workshops, conferences, etc., therefore throughout this academic year, professors went to regional and national workshops, conferences, and seminars. The holding of conferences, seminars, workshops, etc. is encouraged across all departments. Advanced degrees are encouraged for students to seek. Due to this incentive, many students are able to compete and be admitted to P.G. Courses. Additionally, it is advised to do student research projects. In addition to educational excursions, the Department of Geography frequently arranges field expeditions.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action

Achievements/Outcomes

To start new UG Honours Course in Physics	Under processing
To provide free and healthy teaching learning ambience	Achieved
To organize workshops and seminars	Fulfilled
To use more energy efficient appliances	Achieved
Making campus more green	Achieved
View File	

14. Whether AQAR was placed before statutory body ?	Yes
--	-----

Name of Statutory Body	Meeting Date
Governing Body	28-Jul-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
--	----

16. Whether institutional data submitted to AISHE:	Yes
---	-----

Year of Submission	2019
--------------------	------

Date of Submission	20-Mar-2019
--------------------	-------------

17. Does the Institution have Management Information System ?	Yes
--	-----

If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Does the Institution has a management Information System Yes, the following Admission of All Undergraduate Courses through online system completely. Students feedback in few departments are collected through online portal. Also following procedures are followed for Management of Information System.</p> <p>A. Administrative Procedure Meeting of Teachers Council and various subcommittees, Finance Committee, IQAC are conducted regularly. Meetings of all departments with teachers, students and parents are conducted on regular basis. B. Student Admission. Admission Notice is given in the College Website. Complete online admission Systems are followed. Publication of Merit list, list of eligible candidates, selected candidates are given in the College Website. C. Student Records Monthly</p>
--	--

attendance record. Record of fees collection. D. Evaluation and Examination procedure. Existence and maintenance of all relevant updated records Periodic meetings of Examination Committee In house evaluation for internal assessments and Home Centre University Practical Examinations.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows the (1+1+1) system as well as CBCS Curriculum introduced by the University of Kalyani from the Academic Session 2018-2019 and the Syllabus as designed by the University. Since it is an affiliated College, the institution cannot design and develop any course curriculum on its own, it follows the curriculum and course structure as framed by the affiliating University. However, some teachers of the institution are members of the Undergraduate Board of Studies and they actively take part in formulating syllabus at the meetings of the Board of Studies. At the beginning of each academic session, a well-structured Master Time Table is framed for all the departments following which each department prepares its own routines and circulates among the students of respective department. Syllabus distribution is done at the departmental level and students are made aware of the syllabus at the very beginning of their class. The Heads of each Department have to submit their departmental routines to Teacher-in-Charge and inform her about the completion of syllabus from time to time. However, it did not take a long time to get familiarized with the new system, to complete the syllabus before the End-Term Examination, to take Internal Assessment in due time and marks are displayed in the college Notice Board. Departmental meetings are regularly held to analysis the progress of syllabus and measures to adopt to motivate and guide the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

BA	HONS AND GENERAL	01/07/2018
BSc	HONS AND GENERAL	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ENVS(AECC) 1st Sem B.A (Hons)	352
BSc	ENVS(AECC) 1st Sem BSc. (Hons)	88
BA	ENVS(AECC) 2nd Sem B.A (Prog)	244
BSc	ENVS(AECC) 2nd Sem BSc. (Prog)	4
BSc	UG Part III Geography (Hons.) Field Work	44
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Students' feedback is collected from the outgoing students of B.A./B.SC. final year (Part III). A questionnaire containing various parameters like teaching learning process , infrastructural facilities, library and laboratory facilities, help from the office is circulated among the students. The feedback forms are collected and analyzed by IQAC. It is found that most of the students gave positive responses on almost each parameter They appreciated the effort to the teachers in covering the syllabus within the stipulated period, and the help provided to them inside and outside the classroom. They also gave positive responses to the extra-curricular activities and official assistance received by them in acquiring various scholarships. However, they also suggested some</p>

improvement regarding cleanliness of the toilets, canteen and drinking water

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A. (Hons)	604	3419	342
BSc	B.Sc. (Hons)	241	625	83
BA	B.A. (Prog)	380	1760	277
BSc	B.Sc. (Prog)	66	53	10

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1381	0	24	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	10	5	4	2	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All full time Faculty members of the college are mentors of the students of the college. The mentor-mentee stem of the college runs as follows. 1. Each mentor (a full-time teacher) usually meets his/her mentees once in a month, the date and time is determined by the mentor consulting with his/ her mentees. 2. Mentor meets each mentee personally and discusses any problem she is facing, and tries to solve it within the capacity of the mentor mentee guide lines as discussed in the Teachers Council Meetings. 3. Being a Women's college, many students from financially backward sections succumb to the wishes of their parents to get married and thereby bring an abrupt end to their education. Mentors of the college have taken many successful steps in this situation so that the study of the mentee is not hampered, making dialogue with the mentees or even with their parents or with the family where a mentee has entered as a new bride. 4. College endeavors to bring psychological councilors as the demand is felt through the mentor-mentee system, to provide the mental relief to the students. 5. While sorting out solutions of problems of a particular student which she may feel shy to speak out openly, teachers take utmost care to make suitable environment, where the concerned student may feel comfortable to unfold her mind. In these cases the confidentiality is strictly maintained. Number of Students enrolled in the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1381	24	1 : 58

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	23	11	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A (Hons)	Part - III	08/04/2019	07/02/2019
BA	B.A (Hons)	Part - II	04/07/2019	14/09/2019
BA	B.A (Hons)	Semester -I	21/12/2018	04/04/2019
BA	B.A (Hons)	Semester - II	29/07/2019	24/10/2019
BA	B.A (Gen)	Part - III	09/04/2019	02/07/2019
BSc	B.Sc.(Honours)	Part-III	20/05/2019	02/07/2019
BSc	B.Sc.(Honours)	Part-II	09/08/2019	14/09/2019
BSc	B.Sc.(Honours)	Semester I	21/12/2018	04/04/2019
BSc	B.Sc.(Honours)	Semester II	09/08/2018	24/10/2019
BSc	B.Sc.(General)	Part III	20/04/2019	02/07/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Academic Sub-Committee and Examination Committee of the College are entrusted with the conduction of the mid-term class tests of the students of BA/B.Sc. three- year degree course in keeping with the schedule of University examinations. Students are also required to appear for Internal Assessment which is held centrally and the marks are inserted in the University Award List. In 2018,CBCS has been implemented and following the Academic Calendar provided by the University, two Internal Assessments each Semester are held the answer scripts and assignments of the students are evaluated by the teachers of each department and subsequently uploaded in the University Examination portal. Records of the percentage of attendance are kept since 5 marks are allotted for

attendance and the students are completely aware of regular attendance in their class. Evaluated answer scripts are preserved for any future query departmental meetings are held to make an analysis of the results of the students and they are motivated to do better in the upcoming examinations. In 2018-2019 both the old pattern (111) and CBCS examinations are systematically held in the College. The entire process of internal Assessments is conducted by the Examination Committee.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Continuous Internal Evaluation of the academic progress of the students is executed by the Academic Sub-Committee and Examination Committee of the college. Mid-term class tests are centrally held before the commencement of the University Examinations. The Examination Committee is entrusted with the management and conduction of the entire process of mid-term examination that includes paper setting, evaluation of answer scripts, marks submission and analysis of the overall performance of the students. Besides the mid-term tests, the students of each department are provided with assignments and projects which is another mechanism for assessing the academic progress of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kwc.ac.in/pdf/aar/PSO%20CO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A(Honours)	BA	BENGALI	72	44	61.11
B.A(Honours)	BA	ENGLISH	47	22	46.80
B.A(Honours)	BA	SANSKRIT	57	29	50.87
B.A(Honours)	BA	PHILOSOPHY	40	7	17.50
B.A(Honours)	BA	POLITICAL SCIENCE	13	5	38.46
B.A(Honours)	BA	HISTORY	35	20	57.14
B.Sc(Honours)	BSc	GEOGRAPHY	44	37	84.09
B.Sc(Honours)	BSc	ECONOMICS	1	1	100
B.Sc(Honours)	BSc	CHEMISTRY	11	3	27.27
B.Sc(Honours)	BSc	MATHEMATICS	25	16	64.00

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MATHEMATICS	1	0
International	LIBRARY	1	4.18
International	GEOGRAPHY	4	4.97

International	POLITICAL SCIENCE	3	3.25
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	Nil	0	NA	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	Nil	0	0	NA
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	1
Presented papers	1	0	0	1
Resource persons	0	0	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Area cleaning socio economic survey and health checkup of primary school students	NSS	5	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Area cleaning socio economic survey and health checkup of primary school students	NSS	Area cleaning socio economic survey and health checkup of primary school students	5	50
CLEANING PROGRAM	NSS	COLLEGE CAMPUS CLEANING AND PLACKERS PLACING TO COLLEGE CAMPUS	6	30
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NA	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NA	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
23.58	23.58

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Nil

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0 Limited Edition Software	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26523	1866841	0	0	26523	1866841
Reference Books	0	0	0	Nil	0	0
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	1	34500	0	0	1	34500
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	0	0	0	0	0	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	38	19	38	2	0	7	10	100	0
Added	0	0	0	0	0	0	0	0	0
Total	38	19	38	2	0	7	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
18.28	17.86	30.88	29.88

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The IQAC of the College is entrusted with the responsibility of taking initiatives to make proposals for various academic and infrastructural developmental projects. The proposals for various requirements are made and forwarded to the Principal for approval of the Administrative Body. The College receives fund for constructional works and infrastructural facilities from Higher Education Department and UGC ,as the case may be, and undertakes the job after the approval of Finance Sub-Committee and Administrator of the College. P.W.D. and Government Electrical Agency are handed over the charge of completing the works and submit Completion certificate to the satisfaction of the College. The Principal has to submit updated report to the Governing Body. The audited Utilization Certificates are duly submitted to the Higher Education Department and in case of College Developmental fund, audited utilization report is placed before the Governing Body/Administrator. The maintenance of

the Laboratories of the Science faculty and Geography is looked after by Laboratory Assistants. They take care of computers, instruments and chemicals and the HODs , in charge of their respective laboratories ,make sure that everything is well maintained. The central library of the College is partially automated. Facilities like computers, reprographic service are available in the library. Two full-time Librarians with the help of library support staff maintain the upkeep of the library. The playground of the College is well maintained by the support staff engaged by the institution. NSS Volunteers take utmost care to make the Campus look clean and green. The Caretaker-Electrician of the College is entrusted with the supervision of physical facilities of the College. Annual Maintenance Contracts are done for maintenance for computers, laptops, generators, water purifiers, air conditioners. The IQAC, different sub-committees and the support staff of the College take utmost care that the physical, academic and support facilities of the institution are well maintained.

<https://www.kwc.ac.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nil	0	0

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	0	0	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

0	0	0
---	---	---

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	18	B.A. (Hons)	Bengali.	KU, KGC, NOU, RBU, DLROY COLLEGE	M.A., BEd
Nil	4	B.A. (Hons)	Philosophy	KU, RBU	M.A
Nil	10	B.Sc. (Hons)	Geography	WBSU, VU, NOU,	M.Sc, BEd, BLib
Nil	6	B.Sc. (Hons)	Chemistry	KU, UGB,	M.Sc, BEd
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Intra	152
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution usually has an elected students' union, but following a directive issued by the Higher Education Department, Govt. of West Bengal, and the election of the students' union remained postponed after the tenure of the last elected union. Therefore presently, the college has no structured student council/ union.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Though we have no registered Alumni Association yet there is an alumni committee in our college. Every year alumni meet is held here. The alumni gatherings are a great success due to the enthusiastic participation of ex-students. Generally the program is organized on Sunday keeping in mind the professional engagements of the alumni. The alumni committee comprising some teachers of the college organizes the schedule of the days event starting with a cultural program by the current students, interactive sessions with students to be followed by lunch. The alumni is warmly welcomed by the present students and felicitated with a bouquet of flowers. The present students of our college organize a short performance which includes recitation, music and dance program. The alumni share their memories of college days. It is a fun filled exchange of old memories and sharing of present experiences. The present students are benefitted much from the advice given by their seniors. Lastly it may be said that though we do not have an alumni association yet, the committee is trying their best to get their registration as soon as possible.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. IQAC has been actively mobilizing the human resources of the Institution to decentralize the management system at various echelons of administrative setup, by creating a democratic space for all stake holders of the College to participate in planning and decision making. Though as per Government's directive, there is no formulated students' union for the time being, yet the College authority has created an informal setup, whereby students hold an active voice and participation in the working of IQAC, Library, NSS, Grievance Redressal Cell and various Study Circles. Even Parent-Teachers' meetings are organized by the various Departments, so that not only the students but even their parents can have a say in the management and functioning of the Departments. Select students are invited to unofficial meetings with the Principal and staff members, so that their demands can be effectively placed before the Administrator of the Institution. In this way, students become stake holders to various management decisions, resolutions and action taken. The IQAC

has not only teaching and non-teaching members, but also flourishing and prominent localities and academicians have been invited to join its ranks. The Institution has even gone a step ahead by having the District Magistrate as its Administrator. In this way the Institution goes beyond its boundary walls, and creates a space for itself both within the administrative setup of the district and also within the social vistas of this particular district. IQAC, Library Committee, Grievance Redressal Cell, Academic Sub Committee, Routine Committee, and various committees have members from teachers, office staff and library staff which give them an opportunity to take part in decision making and actions taken. Informal feedback on administration and college facility are taken by arranging students' meet like Farewell Meeting at the end of the Final Semester. On the basis of these feedbacks new policies and stratagems are adopted to advance the management course of the College - administrative, academic and other. Thus the strength and weaknesses of this Institution are discussed at various formal and informal levels, thereby giving it a wholly decentralized and participative management setup. 2. The College values its teaching resource and appreciates the role of the teachers in carrying forward the fame of the Institution. This is most pronouncedly seen by the participation of the teachers in various decision-making processes. The teachers are given a free hand in the running of the Departments. Even the Teachers' Council is given utmost importance and liberty to voice their various demands and grievances and the College takes utmost care to incorporate such suggestions in various administrative decisions. With pride, we can say that such a decentralized setup has led to a holistic growth of the Institution, whereby the College has created a niche for itself within society.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college does not have the freedom to develop its own curriculum, since it is under the University of Kalyani, whose centrally imposed syllabus is required to be followed by all colleges. But individual teachers of the college are, directly or indirectly part of the curriculum development process: either as members of boards of studies in various universities, or as experts involved in preparing study materials to be used in accordance with the University Curriculum.
Teaching and Learning	The college has always aimed at effective curriculum delivery through a well-planned and documented teachinglearning process. Teaching plans are based on an academic calendar developed by the University. Multimedia teaching aids and ICT supplement the teachinglearning process. Special lectures are organized, featuring faculty members and other experts from different institutions. Even staff

members from Indian Museum or other prominent places have also been invited to whet the curiosity of the students in the age old Indian tradition.

Examination and Evaluation

The different departments of the college are required to prepare their students according to the university prescribed syllabus, to sit for examinations held according to the university-recommended schedule. The pattern and nature of questions and tutorial/practical assignments set by the college are in accordance with the criteria or pattern prescribed by the different boards of study. In addition to the University prescribed examination pattern, the College also follows a process of continuous evaluation of its students through short tests, presentations and students seminars, ultimately culminating in a College annual test, empowering them for the term end University examinations ahead.

Research and Development

The college believes that research interests of a faculty member always get reflected in his academic worth as a teacher within classroom. Teachers are encouraged to participate in seminars and conferences, undertake research studies culminating in research papers of national and international repute, enroll for Refresher Courses, Orientation Programmes, FDPs and STCs both subject specific and inter-disciplinary in approach. Young faculty members are also encouraged to register themselves for Ph.D programs and are encouraged to take on MRPs, leading to the growth not only of individual teachers but also lending an intellectual gloss of the Institution.

Library, ICT and Physical Infrastructure / Instrumentation

The Library has an impressive collection of twenty six thousand five hundred and twenty three books, with an enviable collection of antique books that are well preserved and kept in order. The College has an ICT Committee that works toward providing students with free WiFi facilities.. The ICT Committee also looks into purchase and maintenance of computers, laptops and LCD Projectors, smart boards and smart classroom setup. The College has a sprawling campus of 15782.7 sq mts. with 2128.9 sq mts. of built up area.

	Within the Campus we have a main building, an annex building and a hostel.
Human Resource Management	The Institution is acutely conscious about putting its human resource to best use. With this perspective in mind, the College emphasizes that its faculty members are provided sufficient scope and infrastructural facilities to grow and develop within their working space. Teachers participate in Orientation Programs, Faculty Induction Programs, Refresher Courses and Short Term Courses organized by the UGC-HRDC of various Universities. Teachers are encouraged to undertake Minor Research Projects, Ph.D and M.Phil. Maternity Leave and Child Care Leave are also extended to faculty members without any hassle.
Industry Interaction / Collaboration	NIL
Admission of Students	The Admission Committee, involving Principal and senior faculty members as well as a few senior non-teaching staff members work untiringly to guarantee fair and hassle-free admission of students. With the total admission system being online, the students too feel expedient to check the procedure themselves, without having to move physically from one college to the other. The college has been carrying out the students admission procedure with the use of Admission software, where the online support for the same is provided by the institutions website developer.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The colleges vision and mission statement is clearly uploaded on the institutional website. Further development plans and strategies are also to be displayed on the website as and when applicable.
Administration	Krishnagar Women's College is aimed at providing easy, automated and hassle free services to its students. Keeping this motto in mind the College administers its students' data through College Automation software. Students can access their college related data by logging in to their 'Students Portal' with their student ID and password. Notices and other relevant

	information are regularly uploaded in the College Website.
Finance and Accounts	College has dedicated office software for maintaining its accounts to collecting fees from students. Cash Book entries are also uploaded in the Software, so that a clear picture of accounts can be procured at any moment of time. It helps immensely in the audit process. Moreover salary bill is prepared and processed through WBIFMS software, for which a dedicated computer and high speed internet facility is made available.
Student Admission and Support	The college has been carrying out the students admission procedure with the use of online software. The online support for the same is provided by the institutions website developer. Classrooms are equipped with smart TVs, and ICT powers the learning process. Students of all departments are able to connect with their teachers online via WhattsApp, and interact or clarify academic issues with them. High-speed internet services provide seamless connectivity in the college campus.
Examination	The college has been carrying out the students admission procedure with the use of online software. The online support for the same is provided by the institutions website developer. Classrooms are equipped with smart TVs, and ICT powers the learning process. Students of all departments are able to connect with their teachers online via WhattsApp, and interact or clarify academic issues with them. High-speed internet services provide seamless connectivity in the college campus.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
------	---------------------------	-----------------------------	-----------	---------	------------------------	------------------------

	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	NIL	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College Cooperative Society	College Cooperative Society	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External financial audit is done regularly by the institution and it also has been carried out during the financial year 2018-2019. But internal financial audit of any kind has not been done. Auditors who are all Chartered Accountants have been appointed by the Dept. of higher education, Govt. of W.B. to carry out external financial audit in the institution. They checked and verified all the balance sheet, income and expenditure account and different books of accounts as maintained by the Institution. Auditors gave their notes on accounts for the financial year 2018-2019 of the Institution. After that the Institution complies on that given notes by taking appropriate and necessary steps, so that, objections arise in the auditor's report can be resolved and settled.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
University of Kalyani	72800	NSS
View File		

6.4.3 – Total corpus fund generated

72800

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	KRISHNAGAR WOMENS COLLEGE
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no registered Parent - Teacher association in the college. However, Parent -Teacher meetings are held centrally as well as department-wise and feedbacks from the guardians are welcome and the institution tries to adhere to their suggestions for improvement. It is a platform for exchange of ideas.

6.5.3 – Development programmes for support staff (at least three)

1. Training program for online admission.
2. Training program for IFMS.
3. Workshop for implementation of CBCS.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiative has been taken regarding Wi-Fi connectivity for office, Staff room and students' common room.
2. Initiative has been taken regarding Library Automation.
3. Teachers are using ICT tools, ppts for making classroom teaching more innovative and interactive.
4. Initiative has been taken regarding the improvement of service condition of temporary faculty and non-teaching staffs.
5. Procedure for additional toilets and canteen have been started.
6. Initiatives has been taken for research oriented publication

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Initiative taken for implementing CBCS Curriculum and online admission	03/07/2018	03/07/2018	03/07/2018	40

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

N.A	Nil	Nil	0	0
-----	-----	-----	---	---

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The following initiatives have been taken by the institute regarding the environmental consciousness. 1. The entry of the automobiles is restricted. 2. Most of the students use bicycles. 3. There are pedestrian friendly pathways 4. Institute bans use of plastic in the campus. 5. The institute has a vast green landscape surrounded by trees. Further, the institution takes steps towards energy conservation by using LED bulbs. There are 75 (9 watts) LED lamps, 16 (18 watts) LED lamps used in rooms corridors and 1 (70 watts) LED lamp for outdoor. The College has not yet established any renewable energy generation unit to meet its power requirements.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	Nil	N.A	NIL	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The Handbook of Code of Conduct	05/09/2016	The Code of Conduct is being uploaded at College Website and all stakeholders are expected to follow the same. It has been found that after uploading the same, all have shown enthusiasm towards the same and an overall ambience of discipline has been fostered in the Institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College campus is located amidst serene natural environment and all members

of teaching and non-teaching staff along with students are dedicated towards maintaining its greenery and cleanliness. The campus is covered with a mix of old and young trees, ornamental shrubs and herbs. All roadside trees are properly marked with common and botanical names. Planting of trees is a regular feature of the College and every year sites are identified for plantation. Further, the College selects sites every year so as to make the entire campus green. Priority is given to the fast growing indigenous varieties for plantation that suits the natural landscape and ensuring carbon neutrality.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice: Energy Conservation Goal Objective of the Practice: To reduce the consumption of energy without compromising on quality and set an example in the field of Energy Conservation, in accordance with the national objectives. Context: As detailed on the Bureau of Energy Efficiency (BEE), Ministry of Power, Government of India site, the efficient use of energy resources and their conservation assume tremendous significance in the context of curtailment of wasteful energy consumption and sustainable development. The UN Sustainable Development Goal no. 7, 'Affordable and clean energy' for all, envisages expansion of energy access. To expand access, it is important to enhance energy efficiency and to invest in renewable energy. The Practice: The College buildings have thick brick walls that keep the interiors cool during the scorching summer. Rooms have ample windows and doors for optimal utilization of natural light. 'Save Electricity' campaigns are conducted throughout the academic year. Student volunteers of KWC have put up posters near the switchboards of classrooms urging users to switch off lights and fans on their way out. In classrooms and labs, lights and fans are switched on only in the occupied area. While purchasing air conditioners or refrigerators, the Bureau of Energy Efficiency (BEE) star rating is checked. Students are urged to conserve every drop of water, so that in addition to conserving water, it is not necessary to switch on pumps frequently. The College observes Earth Day when lights in the academic block and administrative blocks are switched off. The following practices have been adopted: Use of LED Lighting: In a concerted move, traditional lights which consume a greater amount of power have been substituted by LED in the library, the classrooms and all the corridors of the Campus. Evidence of success: This initiative has visibly brought down the electricity bills over the years. The College authority further seeks to install solar lamps and tap solar energy for various purposes, which will bring down electric consumption to a minimum in the coming years. Problems encountered and Resources Required: The College is located in a sub-urban area, with its buildings and electric connections more than fifty years old. Though efforts are being taken to change the wirings, yet it requires a lot of funding to do the same. With its limited resources and solely dependent on Government aids for infrastructural aids, changes are slow to implement.

Title of the Practice: Social awareness initiatives by N.S.S. Unit. Objectives of the Practice: Making the local residents aware of the importance of education for girl child. The students of Krishnagar Women's College through various social activities carried out at an under privileged locality near the College Campus - Nicher Para, created a unique and unprecedented bond with the marginalized section of society. Our students maintained consistency in conducting social activities and got desired results. It also sensitized our students for paying back to society and developed organizational and communication skills. The Context: In the past few decades, the government has launched and implemented various welfare, upliftment schemes and awareness programs for the subaltern people. But due to lack of effective execution and result oriented mechanism, the desired goal couldn't be achieved. The overall progress of the underdogs living in depraved conditions is still restrained by various factors. Owing to

lack of information, ignorance and outreach awareness programs, life of these locals is still encircled by various problems. Illiteracy, health issues related to unhygienic living conditions, superstitious outlook, and suppressing the dreams and desires of girls etc. are some of the issues restraining the progress of suburban and rural Nadia. These factors compelled us to organize various awareness campaign specially targeting these issues to bring about a change in outlook of these localities. The primary focus was to make them aware, how far a girl can soar, if not constrained by glass ceiling. The Practice: The N.S.S. volunteers conducted series of surveys, sensitizing the residents to various social ills debilitating their growth in life. 'Beti Parao! Beti Bachao.' was the motto of the year-long activities but help was extended to all in the form of organizing free health check-up camps, giving out blankets, study kits to needy students sensitizing all regarding the Covid protocols, the use of getting vaccinated etc. Evidence of Success: • A change in attitude towards cleanliness was clearly evident. • Girls of that locality came out with stories of unprecedented exploitation, and parents became more wary of those problems. • The organizational skill among the students appeared to be enhanced while organizing various programs in that locality. Problems Encountered: • As majority of the residents of Nicher Para are engaged in menial jobs like that of domestic helps or laborers, money is always an excruciating problem for them, and without more Governmental aid, the dream of a clean and hygienic life can never be fulfilled.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.kwc.ac.in/images/best-practices/Best-Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Krishnagar Women's College seeks to steer students towards introspection and self-learning. KWC envisions a world where women will have their rightful place and will get due recognition as leaders to reach the top echelons in all sectors of human endeavor. Krishnagar Women's College remains strongly committed to addressing issues of gender in all their intricacy. The college makes committed efforts to train the young women under its care to i) lead competently flourishing lives enriched by the love of learning ii) put up personally fulfilling lives radiating integrity and vigor of character iii) flourish in different cultural milieus in an increasingly interconnected world iv) uphold the core collegial values of respect for diversity, inclusiveness and humanism To this end, the College provides to its women students a motivating dynamic learning environment attracting young women who wish to make a difference and culturally sensitive inclusive environment upholding core values of respect for diversity.

Provide the weblink of the institution

<https://kwc.ac.in/images/institutional-distinctiveness/institutional-distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. To create an enabling environment for holistic development of Students, Faculty and Support Staff 4. To facilitate continuous upgradation and updation of Knowledge Use of Technology, by Faculty and Students 2. To fulfil its Social Obligations, in the manner of providing formal informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders 3. To create awareness and initiate measures for Protecting and Promoting Environment 4. To encourage and facilitate Research

Culture, to promote Research by Faculty.