

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2014-2015

#### I. Details of the Institution

1.1 Name of the Institution

Krishnagar Women's College

1.2 Address Line 1

Aurobindo Sarani

Address Line 2

Dist-Nadia

City/Town

Krishnagar

State

West Bengal

Pin Code

741101

Institution e-mail address

Kwc.edu@gmail.com

Contact Nos.

03472-252355

Name of the Head of the Institution:

Dr.Manabi Bandyopadhyay

Tel. No. with STD Code:

03472-252355

Mobile:

9433276536

Name of the IQAC Co-ordinator:

Gourdas Sarkar

Mobile:

IQAC e-mail address:

iqac.kwc.edu@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC -20-05-2005

1.5 Website address:

www.krishnagarwomenscollege.org

Web-link of the AQAR:

http:krishnagarwomenscollege.org

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	82.5%	2005	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

17/12/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_2005-2006 submitted to NAAC on 31/03/2007\_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR\_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR\_\_2014-2015\_submitted to NAAC on 23/12/ 2015\_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR\_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Kalyani

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc--NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

2.4 No. of Management representatives

02

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and  
community representatives

0

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

0

2.9 Total No. of members

09

2.10 No. of IQAC meetings held

02



2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff Students Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC serves to promote measures for improving academic performance.

- ❖ Ensures quality enhancement in administrative performance of the college.
- ❖ Prepares AQAR and submits to NAAC.
- ❖ Initiatives taken by IQAC for the Promotional benefits of the teachers through Career Advancement Scheme.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"><li>❖ To disseminate knowledge by organizing seminars and workshops at regular intervals.</li><li>❖ To sustain the student-centric environment conducive to quality education.</li><li>❖ To bring in more Major and Minor Research Projects for the Faculty members.</li><li>❖ To arrange for regular feedback data from students and parents and work on suggestions received.</li><li>❖ To make students' participation in Women's Study Cell compulsory along with extension activities by NSS volunteers.</li><li>❖ To explore means and funds for conducting Remedial classes and resume coaching S.C/S.T students for entry in services.</li></ul>	<ul style="list-style-type: none"><li>❖ Students' participation in extension activities is satisfactory.</li><li>❖ In 2014-2015 two UGC –funded MRP has been received.</li></ul>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

AQAR is placed before NAAC Committee.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	12	NIL	NIL	NIL
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	11			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual ✓	11



1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No Revision in this year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
29	23	06	01	0

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	05			01	0	0	0	09	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	05	01
Presented papers	03	10	04
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Extensive use of ICT facilities ,particularly by the Science faculty ,is made available .
- ❖ Visiting lectures arranged.
- ❖ Teaching made more interesting through power point presentation.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass %
UG (Hons)	381	0	47	240	NIL	91.5
UG(Gen)	121	0	0	98		85

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC makes efforts to develop a system for quality enhancement and imparting education to a large section of girls hailing from underprivileged section of society.It suggests ways and means for academic and administrative development by overcoming shortcomings.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	05
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	09	01 (Principal)	0
Technical Staff	02	0	01 (Librarian)	0

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging Faculty members to engage themselves in Research work and Major and Minor Research Projects. It also puts emphasis on publication of their findings in Peer-reviewed journals.

#### 3.2 Details regarding major projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects in 2014-2015

	Completed	Ongoing	Sanctioned	Submitted
Number		03	6.70 lakh	NA
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals		05	
Non-Peer Review Journals			03
e-Journals			
Conference proceedings		01	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects		UGC	Rs.6.70lakh	Rs.4.85 lakh
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			Rs.6.70 lakh	Rs.4.85lakh

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from –N.A.

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution

Level	International	National	State	University	College
Number					09
Sponsoring agencies					College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Rs.4.85 lakh.

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
01				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 100 State level  
National level International level

3.22 No. of students participated in NCC events: N.A.

University level State level  
National level International level

3.23 No. Of Awards won in NSS:

University level 02 State level  
National level International level

3.24 No. of Awards won in NCC: N.A.

University level State level  
National level International level

### 3.25 No. of Extension activities organized

University forum	<input type="checkbox"/>	College forum	<input checked="" type="checkbox"/>		
NCC	<input type="checkbox"/>	NSS	<input type="checkbox" value="02"/>	Any other	<input type="checkbox"/>

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Extension activities carried on by the NSS Unit of the College. Blood Donation Camp, Awareness programmes on HIV/AIDS are some of the activities organized during the year.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.9 acres	Nil	UGC and MPLAD	3.9 acres
Class rooms	18	0		
Laboratories	09	0		
Seminar Halls and Conference Room	02	0	College Fund	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		07	UGC	Rs.129390
Value of the equipment purchased during the year (Rs. in Lakhs)		08	UGC	Rs.120225
Others				

#### 4.2 Computerization of administration and library

- ❖ Official jobs computerized.
- ❖ Governing Body of the College has approved and sanctioned grant for installation of SOUL software for complete automation of the Library.
- ❖ Admission partially done through online process.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26319	Data not available	No books purchased in 2014-2015	-	26319	Data not available.
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	02	BSNL Broadband Connection.	14	-	07	11	-
Added	1	0						
Total	41	02						

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

One employee trained for COSA.



4.6 Amount spent on maintenance in lakhs :

i) ICT	0
ii) Campus Infrastructure and facilities	Rs.36438
iii) Equipments	-
iv) Others	

**Total :** 36438

## **Criterion – V**

### **5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Students encouraged to borrow books from the seminar library.
- ❖ Underprivileged students taken special care of.
- ❖ Through regular students' seminar ,film shows,study tours,and extensive practical classes in laboratory-oriented subjects,students can make the best use of the Support System available to them
- ❖ Students are made aware of different grants,stipends sanctioned by Government and other organizations.

5.2 Efforts made by the institution for tracking the progression

- ❖ Evaluation done through regular class tests and Annual Examinations.
- ❖ Parents informed about the performance of their wards.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1700			0

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
				1700	100%

Last Year						This Year-2014-2015					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1695	29 6	01	Nil	02	1994	992	398	23	287	0	1700

Dropout % 6-8% (Tentative)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No such mechanism exists at present. However, efforts are on to resume UGC-funded scheme for Entry-in- Services for coaching socially backward students.

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

5.6 Details of student counselling and career guidance

No such mechanism is available in the current year.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

Women's Study Cell is entrusted with organizing such programmes. In the current year no such programmes held.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	98	Rs.1,28310
Financial support from government	267	4,36500
Financial support from other sources		No Data
Number of students who received International/ National recognitions		0

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievances are reported in the current session.

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

- ❖ To ensure overall improvement in academic ,administrative,and financial support system.
- ❖ To impart value-based and quality education to girls ,particularly students from weaker sections.
- ❖ To sustain the existing learner-centric environment to make it more conducive to quality education.
- ❖ To interact with parents and other stakeholders and implement their suggestions for the betterment of the institution.

6.2 Does the Institution has a management Information System

No such mechanism exists.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is entirely designed by the affiliating University. Some of the members of the teaching fraternity are part of the UG Board Of Studies. They contribute to Curriculum development by giving suggestions to the Board.

### 6.3.2 Teaching and Learning

- ❖ Apart from chalk and talk method of teaching, students need to be exposed to ICT-enabled mode of teaching.
- ❖ Organizing inter-institutional workshops and seminars.
- ❖ Tutorials ,class tests,extensive practical classes aim at improving teaching-learning process.

### 6.3.3 Examination and Evaluation

- ❖ Apart from class tests, Annual Term examinations are held in keeping with University Academic Calendar.
- ❖ Communication skill of the students and their writing skill is put to test through students' seminars organized by each department of the College.

### 6.3.4 Research and Development

- ❖ A good number of teachers actively engaged in Research work.Some of them are already awarded with Ph.D.degree.
- ❖ Teachers encouraged to work on Major and Minor Research
- ❖ Projects funded by UGC and other funding agencies.
- ❖ Reflection of their acquired knowledge in prominent journals and publications.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Expansion of Reading Room for students and teachers.
- ❖ Purchase of books ,CDs and DVDs and cataloguing the same is much needed for the benefit of students.
- ❖ Well-equipped laboratory with ICT facility is an instance of infrastructural development.

#### 6.3.6 Human Resource Management

- ❖ Efforts for documentation of the various activities of the institution.
- ❖ Maintenance of institutional records for improving the quality of official functioning.
- ❖ Regular updating of College Website.

#### 6.3.7 Faculty and Staff recruitment

Teaching faculty recruited on the recommendation of College Service Commission. Non-teaching faculty recruited through local advertisement.

#### 6.3.8 Industry Interaction / Collaboration

No such mechanism developed yet.

#### 6.3.9 Admission of Students

Admission of students done through counselling to maintain transparency in the process in 2014-2015.

6.4 Welfare schemes for

Teaching	Cooperative Credit Society .
Non teaching	Same as above.
Students	Free studentship.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO		NO	
Administrative	NO		NO	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

In absence of a registered Alumni Association ,the institution constantly keeps in touch with the passed-out students who take part in cultural activities organized by the College.Their opinions are considered as valuable.



#### 6.12 Activities and support from the Parent – Teacher Association

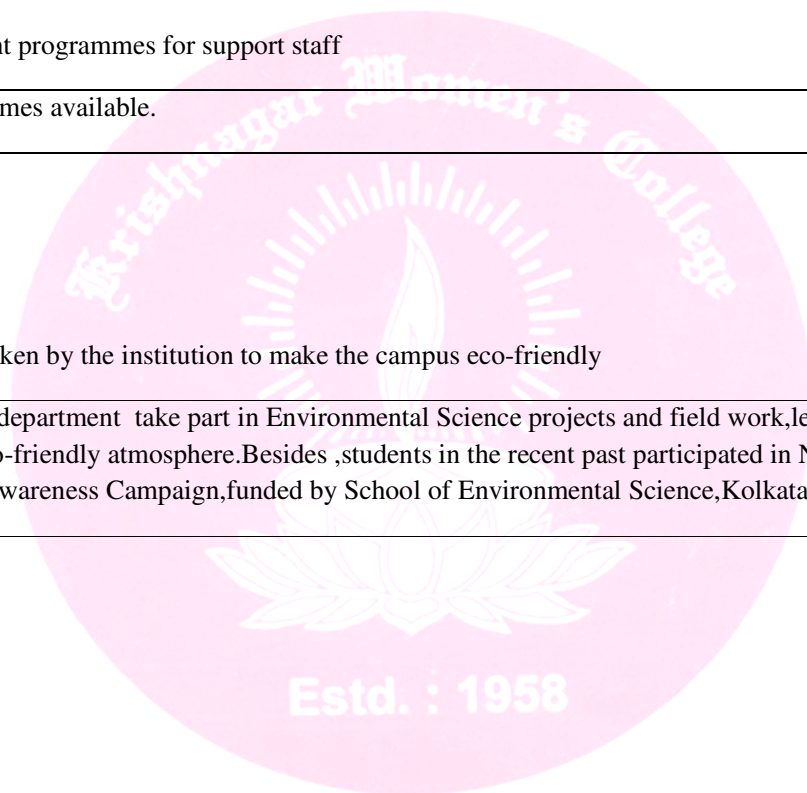
There is no formal Parent-Teacher Association, but the College authority is in constant touch with the parents and depend on their suggestions for improvement. Parents of hostel students regularly interact with the administration.

#### 6.13 Development programmes for support staff

No such programmes available.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Students of each department take part in Environmental Science projects and field work, leading to the creation of an eco-friendly atmosphere. Besides, students in the recent past participated in National Environmental Awareness Campaign, funded by School of Environmental Science, Kolkata.



## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Automation of office, training of employee for COSA , computerized cataloguing of books, are some of the measures undertaken .Online admission process undertaken.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Admission through online process for maintaining transparency completed to facilitate the same in the coming Academic session.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ A good number of teachers engaged in Research activities and Minor Research Projects. Some are complete; others are ongoing.
- ❖ Promotion of teachers to the next higher scale/Grade-pay done through CAS.

7.4 Contribution to environmental awareness / protection

Students of each faculty compulsorily participate in field work and complete Project work. The curriculum has helped develop environmental awareness among the students.

7.5 Whether environmental audit was conducted? NO

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ❖ A good academic environment, committed teaching faculty and administrative staff, obedient students are definitely a strength of the institution.
- ❖ Most of the students commute from a long distance as a result of which attendance is often below the desired percentage.
- ❖ Most of the students are from poor ,backward class.Financially they are so poor that can hardly afford to bear the expenses of higher education.
- ❖ Opportunities to overcome deficiencies,to develop ICT-enabled infrastructure,construction of new building,introducing PG courses,automation of Library are to be explored.
- ❖ To reach the goal by making the optimum use of available resources ,to impart quality education are what the institution aims at.
- ❖ Inadequate classrooms,vacant posts of non-teaching staff,shortage of fund to renovate the main campus and the Hostel building are some of the disadvantages the institution needs to overcome.

## **8. Plans of institution for next year**

- ❖ Automation of the Library through SOUL software.
- ❖ To install Fumigation machine in the Library.
- ❖ Conducting more UGC-funded State Level and National Level seminars.
- ❖ Strengthening the scope of Women's Study Cell.
- ❖ Publication of News Letter and a journal by the Teachers' Council.

*Name : \_Gourdas Sarkar*

*Name : Dr.Manabi Bandyopadhyay*

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*Signature of the coordinator , IQAC*

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*Signature of the Chairperson, IQAC*

## Annexure I

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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